

SportsAid

Annual General Meeting and Trustees Board Meeting

Date: 24th January 2017

Location: Kingston Smith LLP, Devonshire House, 60 Goswell Road, London, EC1M 7AD

Agenda:

1. Apologies for absence
2. Declarations of interest
3. Policies and procedures
4. Approval of minutes of Trustee Board Meeting held on Monday 5th December 2016
5. Financial Update
6. Statutory items
7. Board recruitment
8. Key updates and strategy planning
9. Matters arising and outstanding actions



Attendees:

Present

Mr. Chris Baillieu MBE	Trustee (Chair)
Mr. Bernard Atha CBE	Trustee
Mr. Ian Braid	Trustee
Mr. Mark Davies	Trustee
Mr. Mark Lillie	Trustee
Ms. Alison Odell CBE	Trustee

With

Mr. Tim Lawler	CEO
Ms. Alison Nuttycombe	Finance Manager
Ms. Hannah Barrett	Head of Fundraising
Mrs. Anjali Kothari	Audit Partner, Kingston Smith

Apologies

Baroness Tanni Grey-Thompson	Trustee
Mr. David Faulkner.	Trustee

Minutes:

1. Apologies for absence

Apologies were received from Baroness Tanni Grey-Thompson and Mr. David Faulkner.

2. Declarations of interest

No new declarations of interest were received.

3. Policies and procedures

There was nothing additional to be reported under this item for the current meeting.

4. Approval of minutes of Trustee Board Meeting held on Monday 5th December 2016

These were agreed as a true and accurate record of the meeting and were signed by the Chair.

5. Financial Update

The management accounts were discussed by the Board.

6. Statutory items

The trustees report and financial statements for the year ended 31st July 2016 were discussed. They were approved and authorised for issue by the Board and signed by the Chair. The letter of representation to the auditors was approved by the Board and signed by the Chair and CEO. The management letter from the auditors was received and noted.

The resignation of Mr. Bernard Atha CBE was received and noted. The Board thanked Mr. Bernard Atha CBE for his service to SportsAid.

The reappointment of Mr. Chris Baillieu MBE was approved by the Board, in line with the Memorandum and Articles of Association and the board resolution on terms of office. .

7. Board recruitment

The Nominations Committee agreed to move forward with the trustee recruitment process in advance of the next Board meeting.

8. Key updates and strategy planning



Updates were received from the CEO and Head of Fundraising.

9. Matters arising and outstanding actions

Updates were provided by the CEO and Finance Manager on outstanding actions.

The risk registers for SportsAid, TASS and Backing the Best were discussed and agreed.

