

Head of Fundraising

Job Advert

The role

Area:	Nationwide role
Location:	SportsAid Head Office in London
Reports to:	Chief Executive
Hours of Work:	Full-time position approx. 37 hours a week; with some evening and weekend work necessary from time to time

The responsibilities

It is an interesting and exciting time for British sport, with the next Summer Olympic and Paralympic Games in Tokyo less than two years away and the next edition of the Commonwealth Games being on home soil in Birmingham in 2022. For over forty years, SportsAid has been a thread running through the fabric of British sport, recognising and helping talented, young sports people to develop their potential and reach their personal best.

The Head of Fundraising role is a crucial position at SportsAid, directly connected to the purpose and passion of the charity's work. Reporting directly to, and working closely with, the charity's chief executive, SportsAid's Head of Fundraising has the responsibility to review and refresh the charity's fundraising strategy to develop and grow fundraising income from new and existing partners and revenue streams. This is a senior position with some managerial responsibility that requires significant relevant experience.

The charity operates with a relatively small team, and involvement in other activities is anticipated from time to time. The role is based in London, but occasional travel around the country may be necessary.

The candidate

- Educated to degree level or equivalent with significant fundraising experience and a strong track-record in securing new revenue on a large scale and developing new partnerships.
- Specifically, the right candidate will have high level management and income generating experience in a fundraising environment; this will include the development of long term partnerships and fundraising strategies and activities.
- Strong project management experience and able to adapt to emerging challenges and opportunities.
- The ability to develop and manage clear plans and reporting mechanisms so that all stakeholders understand their roles and responsibilities and progress can be monitored on a regular basis.
- Ability to assess and manage reputational and financial risk.
- Experience of leading, motivating and managing others; temperament to work in a small team.



- A self-starter; enthusiastic, reliable, committed and motivated. A confident, effective communicator able to create and develop relationships with a range of different people.
- Excellent organisation and presentation skills; comfortable managing several different projects and activities in parallel.
- Sound IT competency; strong database management and Excel skills.
- Committed to upholding organisational values; of the utmost integrity and discretion.
- A good working knowledge of the charity and sporting sectors.
- A passion for sport.

Salary and benefits

Salary: a salary in the region of £45,000 to £50,000 per annum is available for the right candidate.

Pension: SportsAid makes a contribution of 3%, and the employee makes a minimum contribution of 5%; alternatively, a 1% employee, 1% employer contribution arrangement is in place.

Healthcare: Membership of the SportsAid private health insurance scheme is available for the employee with premiums paid for by SportsAid.

Holidays: 25 days per year, plus bank holidays, increasing by 1 day for each year of service, up to 30 days.

Flexible working: reasonable flexible working options can be considered.

To apply

Apply by sending your CV with a covering letter to Tim Lawler, Chief Executive on jobs@sportsaid.org.uk . The closing date for applications is 12 noon on Friday 7 December 2018. The intention is to hold interviews in the week beginning 17 December 2018.

All applicants must complete SportsAid's equal opportunities form. The form will be sent upon receipt of your application.

SportsAid is a recognised equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of age, disability, gender reassignment, marriage and civil partnership, sexual orientation, pregnancy and maternity, race, religion, belief and gender.

