

Backing The Best Programme Officer

Could you help the next generation of British athletes?

“The financial support offered by SportsAid was crucial in providing me the opportunity to compete internationally again, whilst the online workshops helped massively in maintaining my mental health.” From a SportsAid award recipient

SportsAid is a national charity that recognises and helps Britain’s young sports people, often at a critical time in their development with a Mission to encourage, enable and empower the next generation of athletes to achieve their ambitions in sport and life.

The Backing The Best Programme, managed by SportsAid for Sport England, works closely with National Governing Bodies to recognise talent and support athletes who face difficulties progressing through their sport’s talent development system without critical financial help. It is a targeted programme which can make a significant impact in providing access and means to a specific group that might otherwise not be given the chance.



In this role, you will take on the responsibility for administering all aspects of the Backing The Best awards including connecting and engaging with the diverse cohort of athletes and families that SportsAid supports through the Backing The Best Programme. In particular you will be first point of contact for all Backing The Best related communications; responsible for ensuring award payments are made in a timely manner, analysis of data and gathering insightful themes; and working with the SportsAid’s team in delivering engagement activities.

The role is based in central London and occasional travel around the country may be necessary. You will report directly to the Backing The Best Programme Manager. The salary is £25,000-£30,000 p.a. with private health insurance, death in service benefit, company pension scheme and a flexible, hybrid-working structure.

You will have experience of administering programmes, a passion for sport, strong interpersonal skills and the ability to build positive relationships. You will have the enthusiasm and temperament to work in a small team in a fast-paced environment and will be a self-starter who is reliable, committed, organised and motivated. You will have excellent organisational and presentation skills and will be an effective communicator. A sound working-knowledge of database management and excel is essential.

SportsAid recognises that certain sections of the community have been affected by structural inequities and may be denied the opportunity to participate equally and fully in sport at all levels. SportsAid as an organisation believes our role is to remove the barriers that our most under-served, at risk and minoritised groups of young people experience when trying to access sport and physical activities.

SportsAid therefore positively welcomes, and seeks to achieve, diversity in our workforce and that all job applicants, volunteers and employees receive equal and fair treatment. We positively encourage applications from all candidates regardless of age, race, ethnicity, gender, disability, marriage and civil partnership status, gender identity, background, religion, faith, sexual orientation, maternity status, pregnancy, belief or nationality.

Please apply by emailing your CV with an outline of why you are interested in joining SportsAid to jobs@sportsaid.org.uk by 12pm Wednesday 29th May 2024. On receipt of your application you will be sent a confidential equal opportunities form which all applicants will be asked to complete. A job description is available on request at jobs@sportsaid.org.uk